# CLP Rules and Standing Orders – Amendments Form

The form below and accompanying notes are intended for use by CLPs to keep a record of changes agreed to their rules and standing orders.

Changes to CLP rules and standing orders must be made at an annual or special meeting called for the purpose and carried with the support of two-thirds of the members present (Except where a change is being made to the method by which a CLP is organised in line with Chapter 7, Clause VI.1.C). Such changes also require the specific approval in writing of the NEC. This would usually be actioned by the appropriate Regional Director/General Secretary under delegated powers. Such approval should be sought in advance wherever possible.

The NEC also expects full consultation with branches and affiliates prior to significant changes to rules and standing orders being made.

Most CLPs will be organised on either all member or delegate models. However, CLPs are entitled to agree alternative methods of organisation with the NEC. In such cases the form below may not be applicable.

Further guidance is available at **labour.org.uk/activist-hub/governance-and-legal-hub/clp-hub as it becomes available**.

## Amendments and Insertions Grid

|  |  |
| --- | --- |
| Name of CLP |  |
| Does the CLP currently run on a delegate or all member structure? |  |
| Date of the meeting which approved these proposed rules and standing orders |  |
| Secretary’s Name |  |
| Date sent to Regional Director/General Secretary |  |

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| **Chapter 7 – Rules for CLPs** | | |
| Clause I | Name |  |
| Clause VIII.2 | Officers - list any over and above the 7 mandatory officers listed in the model  + minimum number of women (at least 50% of total) |  |
| Clause VIII.6 | Executive members in addition to Officers (listed at VIII.2) | Delegate structure  Branch Secretary  AND/OR  \_\_\_\_\_\_ elected by each branch from amongst its delegates  +  \_\_\_\_\_\_ elected by and from TU branch delegates  + *(where applicable)*  \_\_\_\_\_\_ nominated by the Co-operative Party  \_\_\_\_\_\_ elected by and from Socialist Society delegates  OR  \_\_\_\_\_\_ elected by and from Co-operative Party and Socialist Society delegates |
| All Member Meeting  Branch Secretary  AND/OR  \_\_\_\_\_\_ elected by each branch  +  \_\_\_\_\_\_ nominated by each TU branch  *+ Where applicable*  1 for the Co-operative Party and 1 for each Socialist Society |
| Clause IX.1.A | Normal month of annual meeting |  |

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| **Chapter 17 – Model procedural rules****Clause I Model Standing Orders for Party Units** | | |
| 2.A.i | Name of CLP |  |
| Normal month for Annual meeting |  |
| 2.B.i | Regular basis of ordinary meetings (eg “on the 4th Friday of each month except August and December”) |  |
| 2.E & .H.i | Entitlement to attend and notice of motion | Delegate structure  Alt A (and delete Alt B)  OR  All Member Meeting  Alt B (and delete Alt A) |
| C.1.i | Normal meeting start time |  |
| D.i | Quorum |  |

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| **Appendix 7 – Procedural guidelines for the general organisation of Constituency Labour parties** | | |
| *For CLPs with delegate structures only* | | |
| Clause III | Basis of representation | Individual members’ Branches:  The branch secretary (ex officio with voting rights) and  \_\_\_\_\_ delegates for the first \_\_\_\_\_\_ members or part thereof  \_\_\_\_\_ delegates for each additional \_\_\_\_\_\_ members or part thereof  Affiliated Organisations  \_\_\_\_\_ delegates per \_\_\_\_\_\_ affiliated members  Women’s Branch (where established)  \_\_\_\_\_\_\_ delegates  BAME Branch (where established)  \_\_\_\_\_\_\_ delegates  Disabled Members Branch (where established)  \_\_\_\_\_\_\_ delegates  LGBT+ Branch (where established)  \_\_\_\_\_\_\_ delegates  Young Labour Branch (where established)  \_\_\_\_\_\_\_delegates |

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| **Any other proposed changes or insertions** |
| *Please quote the Chapter or Appendix number as above and the number of the clause to be changed or added.* |