

# Fact Sheet:

Children's Personal Data



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#### Who should read this?

If you are under 18 and have interacted with the Labour Party in some way, or if you have recently registered to vote – this fact sheet is for you. If you are a Young Member of the Labour Party, we have a separate privacy notice <a href="https://example.com/hember-notice-not

#### **Definitions**

Here is a list of words we might use in this notice and their definitions:

**Child** – When we refer to a child, we mean anyone under the age of 18.

**Cookies** – These pieces of information placed on your computer help us to provide you with a good experience when you use our website. It also allows us to improve our website. The only information that might identify you is usually a reference number that is unique to you. There is more information about this later in this notice.

**Electoral register** or **roll**- This is the list of people who have registered to vote in the UK.

ICO – Information Commissioner's Office. This is the data protection regulator and they make sure that organisations like the Labour Party are following data protection laws. You can find out more information about them here.

**MP** – Member of Parliament. This is the person who represents you and your area in the House of Commons.

**Personal data** – This is any piece of information that identifies you. This includes your full name, email address and telephone number. If the information does *not* link to you directly (for example, the name of your town), this is not personal data.

## Where do you get my information from?

We get your information from a variety of places. Some examples include:

- The **electoral register** (you provide this information when you register to vote, which is done online <u>here</u>, or you may have filled in a form and sent it by post.
- Cookies on our website.
- Our **online shop** when you purchase something.
- **Events** you may register to attend.
- If you fill in a form on our website to say you would like to receive Labour Party updates.

### What information do you hold about me?

If you register to vote, we would receive the name and address you used.

Depending how you use our website, we might also hold your name, address, telephone number and email address. We wouldn't know from this information that you are under 18, but we are letting you know that we may hold this data in our systems if you interact with us this way.

If you follow us on social media, or interact with us this way, we may see the personal data linked to your profile, but we would not use this in any way other than to respond to possible queries you might have. Again, we wouldn't know that you are under 18 unless you told us this explicitly and we wouldn't store this information anywhere.

### What about my local MP or councillor – do they hold my personal data?

Your local MP and Councillor will hold the personal data we mentioned above from the electoral register. You should check your MP and Councillor's website as they are likely to have further details about how they use your data.

# Do you use my personal data legally?

Data protection laws say that we must have a "lawful basis" to process your personal data. There are six lawful bases to choose from, depending how we use your personal data. Here are some examples of what lawful basis we use for your personal data (each lawful basis we might use is in **bold**):

- Your name, email address, telephone number we may use this personal data because we have a **contract** with you. A **contract** might be where you have bought something from our online shop and we have to send this to you.
- Your name, email address you might have given us this information when you filled in an online form. We use your **consent** to give you updates about the Labour Party by email.
- Your name and postal address we may use this information to send you a birthday card if you are due to turn 18 soon. a
- Your name, postal address, date of birth– this might be used if you are due to turn 18 soon. We have a **legal** right to this information from the electoral register

and we might use this to send you a birthday card and more information about the Labour Party. Where we send you information about the Labour Party, we might also have a **legitimate interest** in which to do so. This means we balance our desire to contact you against any negative impact this might have on you. We always consider these matters carefully and write down the pros and cons of our proposed approach.

- Your name and any wider information about you (where provided). This could include information about your health, or mental health. There may be situations where the Labour Party has a duty to protect you from neglect, or physical, mental or emotional harm. As you are under the age of 18, we have certain responsibilities to make sure you are safe, where you or another person tells us about any of the above. We have a duty to use your data for **vital** or **legitimate interests** in these rare cases.

#### **Example:**

Someone calls the Labour Party and says that they feel suicidal and are going to take their own life.

In this situation, the Labour Party must use the information obtained to refer this individual to the police or ambulance service. We do not need consent to do this as we are protecting the vital interests of the individual who called.

#### More information about cookies

We mentioned earlier that we use cookies on our website and this section explains how you can control these. Remember, cookies are text files that allow us to track users on our website, but it does not use things like your name or email address.

The only piece of information that can link to you is a unique number that is automatically allocated to you when the cookie is placed on your internet browser.

When you visit our website, you will see a banner at the bottom of the page. By clicking "OK" or dismissing the cookie warning, a permanent cookie will be set on your machine to remember your preference.

You can easily block or restrict the use of cookies through your browser settings. Please read the link below which tells you how to manage the cookies through the type of internet browser you use:

- Google Chrome
- Microsoft Edge
- Mozilla Firefox
- Microsoft Internet Explorer
- Opera
- Apple Safari

For more information on cookies, you should visit <u>www.aboutcookies.org</u>, or you can read the Labour Party cookie policy <u>here</u>.

### Do I have control over how you use my data?

Data Protection law gives you lots of rights around how we use your information – these are called "Information Rights" and we have a legal duty to make sure that you can easily use these.

You are able to do the following in relation to your information rights:

I want to know what information you hold about me

I want you to delete information you hold about me

I want you to change information you hold about me

I have another question about my data

If you're still not happy about the way we use your information, you can contact the Information Commissioner's Office who are the in charge of protecting your Data Protection rights in the UK. You can use their website to contact them here: <a href="https://ico.org.uk/concerns/">https://ico.org.uk/concerns/</a>

# I still don't understand how you are using my data

If you are unsure about any of the information provided above, you should try and speak to your parent or guardian, as they might be able to help. Your parent or guardian can also get in touch with the Labour Party on your behalf to ask any questions you might have.

If you, or your parent or guardian, can get in touch with the Labour Party's Data Protection Officer (the designated "expert" in data protection) using the following information:

Email: dataprotection@labour.org.uk

**Post**: Data Protection, Governance & Legal Unit, Labour Party, Southside, 105 Victoria

Street, London, SW1E 6QT

