

Delegates' Report

Annual Conference 2026

From the Conference Arrangements Committee

A Message from the Chair of the Conference Arrangements Committee

On behalf of the Conference Arrangements Committee (CAC), I congratulate you on becoming a delegate to Labour Party Conference 2026 and welcome you to the LEX – Liverpool Experience Campus.



Annual Conference 2026 formally opens on Sunday morning. Once again, our Fringe programme sees hundreds of organisations hosting a range of events including policy seminars, debates, workshops and receptions in the Convention Centre and at other venues across the city.

This Delegates' Report includes an overview of how conference works and details the business to be discussed and voted on at Conference together with a provisional timetable and details of the ballots taking place at Conference.

The CAC will issue a daily report at Conference with a detailed agenda of the day's debates, ballot arrangements and results, the text of composite motions and other information to supplement the reports of the National Executive Committee. Delegates can view and download all reports from the Labour Party website: <https://labour.org.uk/resources/annual-conference-reports/> as well as copies of the CAC reports available for delegates in the Conference Hall.

The CAC is always keen to hear your views about your experience and delegates will be invited to complete a Delegates' Survey following Conference.

Whether you are a first-time delegate or have attended before, I hope that you enjoy Conference 2026 and look forward to meeting you in Liverpool.

Vaughan West

Vaughan West
Chair of the Conference Arrangements Committee

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CONFERENCE SESSIONS*

Sunday 27 September	11.00 – 12.45	
	14.00 – 16.45	
	17.00 onwards	Compositing meetings For delegates of CLPs and affiliates with successful Motions in the Priorities Ballot. Meeting times and venues will be announced at the end of the Conference session.
Monday 28 September	08.45 – 09.45	Policy Seminars: Please see daily CAC reports for details
	10.00 – 12.45	
	14.00 – 17.00	
Tuesday 29 September	08.45 – 09.45	Policy Seminars
	10.00 – 12.00	
	14.00 – 16.00	Leader's Speech
Wednesday 30 September	09.30 – 12.30	

*The above Conference timetable is subject to change, but a detailed final timetable will be included in the Conference Arrangements Committee Report 1 on the first day of Conference.

The Policy Seminars will cover topics which will align with the policy theme of each day.

CONFERENCE ARRANGEMENTS COMMITTEE

Annual Conference is the Labour Party's sovereign decision-making body. The Conference Arrangements Committee (CAC) is the independent guarantor of conference, ensuring that the integrity of the policy-making process is upheld and acts as the Standing Orders Committee for the duration of Conference. The CAC also oversees the logistical arrangements for conference to ensure that all delegates have a safe and enjoyable experience.

Committee: Vaughan West (Chair), Robert Birch, Tracey Fussey, Rachel Hodson, Raffiq Moosa, Alan Olive, Alice Perry, Emily Rowles,

Secretary: Kate Bolger

Assistant Secretaries: Megan Lambert, Ellie Law and Katy Leighton

Location: CAC Office – Room 18, Liverpool Experience Campus (Formally the ECL)

The CAC will be available to contact throughout Conference. Please email cac@labour.org.uk in the first instance with your query.

Delegates can also access general information from staff at the Labour Party Stand D12, within the Exhibition Centre.

Daily CAC Reports

The CAC Chair, Vaughan West, will make a report to Conference each morning setting out the day's agenda and addressing any other issues relevant to the Conference business for that day.

The CAC produces a daily report with a detailed agenda which will be emailed to delegates each morning. They are also available to download from <https://labour.org.uk/resources/annual-conference-reports>

Delegates are encouraged to use online reports. However, a limited number of printed copies will be available at the entrances to the main hall.

If you need accessible versions of the reports, please contact conferenceservices@labour.org.uk in advance of Conference.

DELEGATES' BRIEFINGS

All CLP delegates are invited to attend a briefing from their regional or national office on the first morning of Conference. The briefing provides the opportunity for delegates to pick up their card vote booklets and ballot papers and ask any questions about Conference. Briefings are held on **Sunday 27 September in the Convention Centre at Liverpool Experience Campus (formerly the ACC)** in the following rooms:

REGION/NATION	TIME & ROOM NAME
East Midlands	9am – Meeting Room 12
East	9am – Meeting Room 11B
London	9am – Auditorium 1A
North West	9am – Hall 2F
North	9am – Arena Room Aire
Scottish Labour	9am – Meeting Room 13
South East	9am – Auditorium 1C
South West	9am – Meeting Room 11A
Welsh Labour	9am – Arena Room Tyne
West Midlands	9am – Hall 2D
Yorkshire and the Humber	9am – Meeting Room 11C

HOW CONFERENCE WORKS

Conference is made up of delegates from all the constituent parts of the Labour Party:

- CLPs
- Trade Unions
- Socialist Societies

Delegates are elected to represent their CLP or affiliated organisation at Annual Conference and act on their behalf by participating in discussions, debates and votes. Every effort is made to ensure that delegates from all sections of the Party can contribute as much as possible. Each CLP or affiliated organisation may submit to Conference either one Constitutional Amendment OR one Contemporary Motion.

CONFERENCE BUSINESS

Reports from the National Executive Committee (NEC)

- Annual Report, including the annual accounts
- Constitutional Amendments
- National Policy Forum Report

Other business

- Parliamentary Report from the Leader of the Labour Party – Leader's Speech
- Speaker from the Trade Union Congress
- Motions and Composite Motions
- Constitutional Amendments
- Emergency Motions
- Ballots

NATIONAL POLICY FORUM

The Labour Party's policy making process is run through the National Policy Forum (NPF), it plays a crucial role in the development of policy to support the Labour Government and build towards the next general election.

The NEC will present a report of the NPF setting out conclusions and policy recommendations based on their work throughout the year.

CONTEMPORARY MOTIONS

The deadline for receipt of motions is **5pm, Thursday 17 September 2026**.

The CAC will consider all contemporary motions submitted by CLPs and affiliated organisations against its published criteria. Contemporary motions are required to meet the following criteria:

- Must be on an issue that arose after the publication of the NPF report or that has not been substantially addressed in the NPF Annual Report 2026
- On one subject
- No more than 250 words in length
- Not considered by the CAC as an organisational matter or constitutional amendment.

CLPs and affiliates whose contemporary motions do not meet the CAC's criteria will be informed by email ahead of Conference.

Appeals will be heard by the CAC in London on the afternoon of Thursday 24 September.

On the first day of Conference, contemporary motions accepted by the CAC will be placed into the Priorities Ballot to decide which subjects will be debated for the rest of the week.

A total of 12 subjects will be selected, motions in each subject will be composited together.

EMERGENCY MOTIONS

The deadline for emergency motions is **12 noon, Friday 25 September**.

The CAC will only consider Emergency motions for debate if they meet the following criteria:

- it relates to a new issue that has arisen after the closing date for contemporary motions (5pm on Thursday 17 September); and
 - the new issue could not reasonably have been the subject of a contemporary motion (so, for example, the publication of a new report relating to an existing known issue would not satisfy this criteria); or
 - the new issue could not reasonably be included within a category of contemporary motions that was submitted for this year's Annual Conference (whether it was determined not to meet the CAC's criteria or has been agreed); and
- be a matter of urgent and immediate importance for discussion by the whole Labour Party at Annual Conference; and
- on one subject
- no more than 250 words in length

Emergency Motions should be submitted via Labour Hub. For CLPs, only the CLP Secretary or Chair can submit the emergency motion and for affiliated organisations, only the relevant officer with submission rights may submit. If there are any issues, please contact cac@labour.org.uk

CLPs and affiliates whose emergency motions do not meet the CAC's criteria will be informed by email.

Any appeals will be heard by the CAC in Liverpool during Conference.

Any successful emergency motion will be included in the relevant debate and not subject to the Priorities Ballot or compositing.

COMPOSITING

There will be compositing meetings for each subject successful in the Priorities Ballot.

Delegates from organisations with a motion included in a successful subject should attend these meetings held in the evening on Sunday 27 September. A maximum of two delegates per organisation are eligible to attend, with the first to arrive admitted.

The Chair of Conference will give further details about the compositing meetings including times and locations at the end of the Sunday afternoon session after the announcement of the Priorities Ballot result.

The purpose of the compositing meetings is to:

- agree the text of a composite motion for each of the subjects successful in the Priorities Ballot
- choose two delegates to move and second the composite motion when it comes up for debate at Conference.

Composite meetings are chaired by a member of the CAC, supported by Party Staff from the Policy team. Members of the Cabinet with responsibility for the relevant policy area and their Special Advisers may also attend.

What happens at the compositing meeting?

1. The Chair opens the meeting and:
 - Takes the register to confirm that only 2 eligible delegates from each organisation are present. Once the register has been taken no other delegates will be admitted into the composite meeting.
 - Notifies the meeting of any CLP or affiliated organisation which has given notice of non-attendance, but which gives consent to the wording of its motion being used in the composite if required.
2. The Chair then outlines the rules for the compositing process:
 - The compositing process aims to incorporate the key points from the various motions on the same topic into a single motion composite – which can be debated and voted on by Conference.
 - Only words contained in the motions submitted by CLPs and affiliated organisations can be used to draw up the composite, although linking and bridging words may be permitted following consultation with the CAC Chair. New words cannot be introduced, and composites should read grammatically. Alterations in tense are permitted.
 - Motions from CLPs or affiliated organisations whose delegates fail to attend the meeting cannot be used to form the composite unless specific arrangements have been made with the CAC prior to the meeting, and the Chair made aware of them.
3. Discussion and agreeing a composite
 - The Policy Adviser is then asked to advise on the broad policy issues relating to the motions and to introduce and distribute a draft composite prepared by the Party.
 - If a member of the Cabinet or their team is present the Chair may ask them to speak in an advisory capacity.
 - Delegates will then discuss the formation of a composite using the words from the various motions in the subject grouping. At this point the wording is 'owned' by the submitting organisations.
 - When the composite wording has been decided, the meeting agrees a Mover and Seconder who will speak to Conference during the relevant debate. If there are differing views on the issue amongst the submitting organisations' delegates then the Mover and Seconder chosen should, as far as possible, reflect these differences.
 - A final version of the agreed composite will be produced by the Policy Adviser and must be signed by the Mover and Seconder and by the Chair of the compositing meeting. It will then be logged by the Policy Adviser with the CAC.
 - Once the composite wording has been agreed by the meeting and signed off, no individual CLP or affiliated organisation may remove its words from the composite. In effect, the composite is a new set of words and is "owned" by the Mover appointed by the compositing meeting.
 - If the Mover of the composite withdraws support, the composite falls. Should the Seconder remove support, the composite may go ahead with the support of the Mover and be seconded from the floor of Conference.

DEBATES AND SPEAKERS

Debates will work as follows:

- Any composite motion(s) will be moved and seconded by the delegates agreed at the compositing meeting. If there is a related emergency motion, then it will be moved and seconded.
- The Chair will then open the debate with delegates invited to speak.
- At the end of the session a vote will be taken on the composite motions and any emergency motions. Voting takes place at the end of the session by a show of hands unless a card vote is requested by a delegate or by the decision of the Chair. In all circumstances, card votes are taken at the discretion of the Chair, and Chair's decision is final.
- If a card vote is called in these circumstances, the vote is taken immediately. Tellers will pass ballot boxes around the Hall. The Chair will announce the corresponding number of the card vote.
- During the debate and at the end of each Conference session, the Chair will indicate whether the NEC is recommending that the relevant document or motion be accepted by Conference.

Qualifications for moving motions

Only fully accredited delegates appointed in accordance with the Party rules are entitled to move motions on behalf of their organisations.

Time Limits for Speakers

The time limits for speakers can be found in the Annual Conference Standing Orders.

Movers and seconders of reports, motions and rule changes will be allowed three minutes, with other speakers from the floor allowed two minutes. Motions, reports and constitutional amendments can be formally seconded from the floor without a speech.

Referencing Back

What is a Reference Back?

A Reference Back gives delegates from CLPs and affiliated organisations the opportunity to refer back a specific section or part of the NPF policy document that is voted on by Conference. If agreed by delegates, the reference back asks the relevant policy commission to review this section.

A Reference Back is not the same as an amendment. By passing the Reference Back the policy commission is not under any obligation to change this section however, they are required to review it.

How does a delegate submit a reference back?

As the NPF policy document is published in advance of Conference all organisations have an opportunity to review its contents and debate. If there is disagreement over a certain section a CLP or affiliate organisation can decide to submit a reference back that will be moved by their delegates and voted on by Conference.

- If a CLP or affiliated organisation wishes to Reference Back part of a policy document, then these must be submitted prior to Conference.

- Only one reference back per policy commission from each organisation is permitted with a maximum of four per organisation.
- Reference backs should be submitted to the CAC by **5pm, 17 September** via Labour Hub or by emailing cac@labour.org.uk.
- Submissions should include:
 - a. Which precise section of the document they wish to refer back; and
 - b. Briefly outline the basis upon which they wish to do so

How does the reference back get moved on Conference floor?

All the reference backs that have been successfully submitted will be presented within the relevant daily CAC Report.

During the applicable debate, the Chair will call the delegate from the organisation that has submitted the reference back to move it from the podium. The delegate will have one minute to explain:

- a. Which precise section of the document they wish to refer back; and
- b. Briefly outline the reasons they wish to do so.

The Chair will then ask for speakers on the Reference Back.

How will delegates vote on reference backs?

At the end of the session the Chair will ask Conference if the Reference Back is agreed. The Chair will look to agree issues by consensus where possible. If this is not possible the Chair can call a vote. It will be at the Chair's discretion as to whether this is done by show of hands or whether a card vote is necessary.

What happens to a reference back once it has been agreed?

If Conference agrees to accept the reference back, it will be presented back to the relevant NPF Policy Commission for review. Any amends to the report made by the NPF after considering a reference back will be highlighted in the NPF report to the following Annual Conference.

CONSTITUTIONAL AMENDMENTS

The NEC, CLPs and affiliated organisations may submit proposed constitutional amendments on organisational matters to conference for decision. Constitutional amendments that were submitted in 2025 and are ruled in order by the CAC may be scheduled for debate at this year's conference. However, constitutional amendments submitted in 2026 cannot be debated until Annual Conference 2027.

Constitutional amendments that are scheduled for debate will be published in CAC Report 1 at Conference.

VOTING AND BALLOTS

- **CLP delegates** should attend their region/nation's briefing on Sunday morning before Conference starts where their individual card vote booklet will be issued to them along with their ballot packs (one per delegation). After the briefings, card vote booklets and ballot papers can be collected from the Ballot Room. Please refer to Ballot Room opening times below.
- **Socialist Society delegates** should collect their card vote booklets and ballots from the Ballot Room.
- **Trade Unions:** political officers have been asked to contact Katy Leighton on 07885 472 100 to arrange collection of their delegates card vote booklets at conference. Otherwise, each trade union can collect their delegations card votes and ballots from the Ballot Room.

Please speak to the staff in the Ballot Room if you have any queries about ballots or voting.

VOTES IN CONFERENCE CALL

Voting takes place in Main Hall at the end of the session by a show of hands. Where a show of hands is unclear, a card vote can be requested and taken at the discretion of the Chair.

If a card vote is called in these circumstances, the vote is taken immediately so delegates should collect their card vote booklet at the start of Conference and bring it to Main Hall each day.

Each card vote in the booklet is numbered. The Chair will announce the number of the card vote being taken. Tellers will pass ballot boxes along each row. Delegates should cast their vote using their card vote booklets by selecting either FOR or AGAINST card for each vote.

Constitutional amendments will be voted on by card votes scheduled on Sunday.

BALLOTS

The Ballot Room is located at the end of the LEX Exhibition Centre atrium.

DATE	TIME	BALLOT
Sunday 27 September	10.00 – 14.00	Priorities Ballot <i>All delegations</i>
Monday 28 September	09.00 – 15.00	NPF – CLPS NPF Youth – CLPS NCC – CLP Section <i>CLP delegations only</i>
Tuesday 29 September	09.00 – 13.00 Ballot area will close one hour prior to the Leader's Speech and not reopen for the remainder of Conference. Please contact a member of your Regional Team if you need any assistance.	NO SCHEDULED BALLOTS The Ballot Room will be open for Card Vote collection only.

PRIORITIES BALLOT

Contemporary Motions accepted by CAC will be placed into a Priorities Ballot on Sunday 27 September between 10am and 2.00pm.

The CAC will group motions by subject. An index of subject groupings will be published in an addendum to CAC Report 1, which will be emailed to all delegates. Limited printed versions will be available from the Party Stand; it will also be available from:

<https://labour.org.uk/resources/annual-conference-reports/>

CLP and affiliated organisation delegations can vote in the Priorities Ballot. Each delegation may vote for up to six subjects. The six subjects that receive the most votes in the CLP section will be timetabled for debate and decision, as will the six subjects that receive the most votes in the affiliates section (twelve in total). The results will be announced on Sunday afternoon together with details of the compositing meetings.

ELECTIONS TO NATIONAL COMMITTEES

NEC Auditors have been elected unopposed following close of nominations on 26 June 2026.

Candidate	Nominations	Result
Gwylan Brinkworth	Community, GMB, USDAW, Glasgow Kelvin & Maryhill	ELECTED UNOPPOSED
Chris Kitchen	Community, GMB, NUM, USDAW, Glasgow Kelvin & Maryhill, Gorton & Denton	ELECTED UNOPPOSED

National Constitutional Committee – Division I – Trade Unions has been elected unopposed following close of nominations on 26 June 2026.

Candidate	Nominations	Result
Margaret Clarke	Community, GMB, USDAW	ELECTED UNOPPOSED
Bridie McCreesh	UNITE, USDAW	ELECTED UNOPPOSED
Wendy Nichols	UNISON, Community, USDAW	ELECTED UNOPPOSED
Kelly Pinkney	Community, USDAW	ELECTED UNOPPOSED

National Constitutional Committee – Division II – Socialist Societies has been elected unopposed following close of nominations on 26 June 2026.

Candidate	Nominations	Result
Mike Buckley		ELECTED UNOPPOSED

National Policy Forum – Division II – Trade Unions has been elected unopposed following close of nominations on 26 June 2026.

Candidate	Nominations	Result
Suzanne Abachor	UNITE	ELECTED UNOPPOSED
Dominic Armstrong	Community	ELECTED UNOPPOSED
Karen Atkinson	UNISON	ELECTED UNOPPOSED
Helen Avis	Community	ELECTED UNOPPOSED
Michelle Bailey	CWU	ELECTED UNOPPOSED
Finbar Bowie	GMB	ELECTED UNOPPOSED
Joanne Cairns	USDAW	ELECTED UNOPPOSED
David Calfe	ASLEF	ELECTED UNOPPOSED
Tam Carr Pollock	GMB	ELECTED UNOPPOSED
Marz Colombini	ASLEF	ELECTED UNOPPOSED
Simon Cox	UNITE	ELECTED UNOPPOSED
Simon Crew	UNITE	ELECTED UNOPPOSED
Ruth Cross	USDAW	ELECTED UNOPPOSED
Susan Donaldson	USDAW	ELECTED UNOPPOSED
Robert Donnelly	USDAW	ELECTED UNOPPOSED
Dave Douglas	GMB	ELECTED UNOPPOSED
John Earls	UNITE	ELECTED UNOPPOSED
Cassie Farmer	GMB	ELECTED UNOPPOSED
Helen Firman	UNISON	ELECTED UNOPPOSED
Andi Fox	TSSA	ELECTED UNOPPOSED
Tracey Fussey	CWU	ELECTED UNOPPOSED
Jayson-Mark Gill	TSSA	ELECTED UNOPPOSED
Dean Gilligan	GMB	ELECTED UNOPPOSED
Sharon Graham	UNITE	ELECTED UNOPPOSED
Andy Green	UNITE	ELECTED UNOPPOSED
Ross Holden	GMB	ELECTED UNOPPOSED
Dominic Hook	UNITE	ELECTED UNOPPOSED
Andi Hopgood	Musician's Union	ELECTED UNOPPOSED
Xenia Horne	Musician's Union	ELECTED UNOPPOSED
Peter Hughes	UNITE	ELECTED UNOPPOSED
Christian Kitchen	NUM	ELECTED UNOPPOSED
Susan Matthews	UNITE	ELECTED UNOPPOSED
Bridie McCreesh	UNITE	ELECTED UNOPPOSED
Chris Morris	USDAW	ELECTED UNOPPOSED
Theresa Morris	UNISON	ELECTED UNOPPOSED
Matilda Muir	FBU	ELECTED UNOPPOSED
Rhianna Patel	GMB	ELECTED UNOPPOSED
Jo Pitchford	GMB	ELECTED UNOPPOSED
Barbara Plant	GMB	ELECTED UNOPPOSED
Syed Raza	GMB	ELECTED UNOPPOSED
Hannah Reed	UNITE	ELECTED UNOPPOSED
Oliver Richardson	UNITE	ELECTED UNOPPOSED
Emily Rowles	USDAW	ELECTED UNOPPOSED
Ashley Silverstone	UNISON	ELECTED UNOPPOSED
Gary Smith	GMB	ELECTED UNOPPOSED
Elizabeth Snape	UNISON	ELECTED UNOPPOSED
Alison Spencer- Spragg	UNITE	ELECTED UNOPPOSED
Denise Thomas	UNISON	ELECTED UNOPPOSED
Joanne Thomas	USDAW	ELECTED UNOPPOSED
Wendy Walker	UNISON	ELECTED UNOPPOSED

Martin Walsh	CWU	ELECTED UNOPPOSED
Dave Ward	CWU	ELECTED UNOPPOSED
Ian Williams	UNITE	ELECTED UNOPPOSED
Emma Woodfine	USDAW	ELECTED UNOPPOSED
Steve Wright	FBU	ELECTED UNOPPOSED

National Policy Forum – Division I – East – Youth Representative has been elected unopposed following close of nominations on 26 June 2026.

Candidate	Nominations	Result
Rosanna JACKSON	Castle Point, Harlow, Harwich & North Essex, South Basildon & East Thurrock, South West Hertfordshire, Waveney Valley	ELECTED UNOPPOSED

National Policy Forum – Division I – London – Youth Representative has been elected unopposed following close of nominations on 26 June 2026.

Candidate	Nominations	Result
Kasia KRAMER	Chingford & Woodford Green, Feltham & Heston, Hackney North & Stoke Newington, Hammersmith & Chiswick, Ilford South, Old Bexley & Sidcup, Streatham & Croydon North	ELECTED UNOPPOSED

National Policy Forum – Division I – North – Youth Representative has been elected unopposed following close of nominations on 26 June 2026.

Candidate	Nominations	Result
Jessica CARSON	Cramlington & Killingworth, Jarrow & Gateshead East, Newcastle upon Tyne Central & West, North Durham, Redcar, Sunderland Central	ELECTED UNOPPOSED

National Policy Forum – Division I – South West – Youth Representative has been elected unopposed following close of nominations on 26 June 2026.

Candidate	Nominations	Result
Owen ECCLES	Bath, Bristol Central, Bristol South, Exeter, South Cotswolds, Taunton and Wellington	ELECTED UNOPPOSED

National Policy Forum – Division I – Wales – Youth Representative has been elected unopposed following close of nominations on 26 June 2026.

Candidate	Nominations	Result
Chloe TAPPER	Cardiff East, Cardiff South and Penarth, Monmouthshire	ELECTED UNOPPOSED

National Policy Forum – Division V – Socialist Society have been elected unopposed following close of nominations on 26 June 2026.

Candidate	Nominations	Result
Sonia Adesara	Fabian Society	ELECTED UNOPPOSED
Jo Blackman	SERA	ELECTED UNOPPOSED
Roulin Khondoker	Labour Campaign for International Development	ELECTED UNOPPOSED
Sem Moema	Labour Housing Group	ELECTED UNOPPOSED
Joseph Watkinson	Disability Labour	ELECTED UNOPPOSED
Tom Williams	Labour Housing Group	ELECTED UNOPPOSED

Candidate statements and nominations for the remaining elections to be held at Conference will be provided in a candidate booklet as an addendum to the relevant CAC Report.

The results of these elections will be reported to Conference by the Chief Scrutineer and printed in the CAC reports.

CONFERENCE FACILITIES AND SERVICES

Full details about the services and facilities for delegates and visitors can be found in the Conference Magazine which will be sent to all delegates.

The Conference app is available for Android and iPhone can be downloaded from your app store at www.labour.org.uk/conference-app-ac26

It contains up to date information on the Conference timetable, fringe events as well as exhibitors and useful local information. Accessible formats are available if requested before Conference.

CONFERENCE PASSES AND SECURITY

Conference passes must be always worn and be visible when in the Conference Zone. There will be pass checks at all entrances to the Conference Zone, which includes the Pullman Hotel and Leonardo Hotel. All delegates will be searched upon entry. Bags will be put through x-ray scanners, and all persons will have to pass through metal detecting archways. You can assist with smooth entry into the site by not attempting to bring luggage in and keeping personal items to a minimum.

Lost or stolen passes should be notified immediately to the Conference Team or to a police officer so they can be deactivated. There will be a charge of £25 for replacement passes.

Here's how you can help:

- **do not leave bags unattended**
- **do not attempt to bring luggage into the Conference Zone**
- **do bring some photo ID with you to Liverpool**

Additional security checks or security measures may be put in place if Merseyside Police advise the Party, these are necessary. Your co-operation with all security measures is greatly appreciated.

CONFERENCE OFFICE

The Conference Services Office is located on Monarchs Quay, next to the Pullman Hotel.

The opening hours are:

Friday:	12.00 – 19.00
Saturday – Tuesday:	08.00 – 19.00
Wednesday:	08.00 – 12.00

Tel: 0345 092 3311

Email: conferenceservices@labour.org.uk

ACCESSIBILITY

The Liverpool Experience Campus is fully accessible. If you would like assistance at Conference, please contact the Conference Team in advance on **0345 092 3311** or at conferenceservices@labour.org.uk to discuss your requirements, including mobility aids.

Our Disability Co-ordinator will be available throughout Conference and can be contacted on **07545 421 411** from Saturday 26 September. Full details about the facilities and services to assist delegates and visitors with disabilities can be found in the Conference Magazine.

SAFEGUARDING

The Labour Party Safeguarding Policies provide staff, volunteers and members with the over-arching principles which guide our approach to safeguarding. Our Safeguarding Code of Conduct outlines the behaviour expected of staff, members and volunteers of the Labour party who engage with or interact with children, young people and Adults at Risk.

Whilst at Annual Conference it is the responsibility of all staff, members and volunteers to ensure that their behaviour complies with the standards detailed in the Code of Conduct. Any person who observes a breach of the Code of Conduct should contact the Safeguarding Unit at safeguarding@labour.org.uk

The Safeguarding Unit liaises with external organisations and internal teams to ensure that children, young people and adults-at-risk are kept safe, and that any allegations are investigated by the appropriate body. To do this, the Unit shares information with a range of safeguarding partners including the Police and Social Care. Any delegate, visitor or member of staff who is subject to a safeguarding concern being raised against them may result in their Conference pass being suspended.

All delegates, visitors and staff are asked to re-familiarise themselves with the Safeguarding Code of Conduct which can be found here:
<https://labour.org.uk/safeguarding/code-of-conduct/>.

LEFT LUGGAGE

A left luggage facility will be available on Wednesday between 8am and 5pm for delegates who need to check out of their accommodation on Wednesday morning.

For the safety and security of all attendees, the location and details of left luggage will be circulated via email prior to the event.

Please note that no luggage or bags larger than A4 are allowed inside the Conference zone.

CRÈCHE

We provide a full-service crèche facility free of charge for all those attending Conference with their children.

The crèche can take children from 4 months to 14 years old and must be booked in advance of Conference

Your child/children must have a valid credential if they will enter the Conference zone with you at any time. We will ensure your child/children have the same access within the Conference zone as their parent or guardian.

If you have an enquiry about the Crèche facilities, please contact Conference Services by emailing conferenceservices@labour.org.uk.

Please be aware that places are limited and allocated on a first come first served basis.

