

Labour Party Job Description

Job Title: Communities Liaison Manager

Responsible to: Director of Political Strategy

Location: Head Office London and Westminster

Key Purpose: The role will support the development of strategic plans to ensure the Leader's political priorities are supported through engagement across key communities, collaborating across government and the Labour Party to ensure there is effective engagement, and communication between the government and Black and minority ethnic communities.

Specific Responsibilities

1. Develop strategic plans to ensure the Leader's political priorities are supported through engagement across key communities.
2. Collaborate across government SpAds and the Labour Party to ensure effective engagement and communications on behalf of the Leader's No10 Political Office with Black and minority ethnic communities.
3. Collaborate with the Number 10 Partnerships Unit SpAd team and others to ensure the Leader's priorities are communicated effectively.
1. Support the development of the Labour Party's engagement approaches and strategies.
2. Develop ways for community and representative organisations to engage with the Number 10 Political team.
3. Collaborate with the No10 Partnerships Unit SpAd team and others to promote government policy to these communities.

Labour Party Person Specification

Values

- A commitment to the Labour Party's codes of conduct, mission and values, as set out in its constitutional documents.
- Strong personal commitment to equality, diversity, and inclusion.
- Highly collaborative behaviour, able to build strong working relationships internally and externally in a complex stakeholder environment.
- Ability to work consistently to high professional standards including to accuracy, honesty, quality, and evidence.
- Commitment to a positive learning culture of feedback and continuous improvement.
- Creative and open to new ways of working including digital transformation, participatory methods and co-creation of solutions with those most affected.

Knowledge

- Strong knowledge of the experiences, priorities and diversity of Black and minority ethnic communities across the UK.
- Knowledge of community engagement, partnership working and relationship-building with representative bodies.
- Understanding of the UK political and governmental environment and how community insight can inform policy.
- Knowledge of inclusive communications and approaches to accessible and culturally sensitive engagement.
- Understanding of the role of the Partnerships Unit, the Labour Party's stakeholder team, Government Departments and relevant Party teams in community engagement.

Experience

- Significant experience of community engagement, stakeholder relations, public affairs or partnership development.
- Experience of working with Black and minority ethnic communities, representative bodies or community organisations.
- Experience of developing and delivering engagement strategies or programmes.
- Experience of coordinating work across multiple teams, organisations, the Labour Party's stakeholder team or Government Departments.
- Experience of providing briefings or advice on community issues to senior colleagues.

Skills / Ability

- Excellent relationship-building, listening and interpersonal skills.
- Excellent written and verbal communication skills, including the ability to communicate with a wide range of audiences.
- Strong strategic planning and project management skills.
- Ability to build trust, handle sensitive issues and work respectfully across different communities and organisations.

The Labour Party

- Excellent political judgement and the ability to identify emerging concerns, risks and opportunities.
- Ability to work collaboratively across Government, the Labour Party's stakeholder team, other Party teams and external partner organisations.
- Strong organisational skills, attention to detail and ability to manage multiple priorities.