

Labour Party Job Description

Job Title: Director of Stakeholders

Responsible to: Executive Director of Stakeholders Relations

Location: Head Office, London

Key Purpose: To deputise for the Executive Director of Stakeholder Relations and provide senior leadership, direction and management across the Stakeholders team. The postholder will lead strategic political engagement with Mayors, Local Government and internal stakeholders, ensuring the team delivers joined-up, high-quality work in support of the Labour Party's political, organisational and electoral priorities.

Specific Responsibilities

1. Deputise for the Executive Director of Stakeholder Relations, providing senior leadership and management across the Stakeholders team and representing the team as required.
2. Oversee the team's budget and financial management, ensuring effective planning, monitoring, control and value for money in line with Party procedures.
3. Provide day-to-day management, direction and prioritisation across the Stakeholders team, ensuring capacity is aligned to political and organisational priorities. Line management of relevant team members.
4. Lead political engagement with Labour Mayors, building trusted relationships and ensuring Mayors are effectively integrated into the Party's political and organisational work.
5. Oversee Local Government engagement, maintaining effective relationships with Labour leaders and wider Local Government stakeholders and ensuring their insight informs the Party's work.
6. Ensure the delivery of Labour's business engagement strategy, including identifying, developing and delivering income generation opportunities and building effective relationships with business leaders and employers.
7. Oversee the delivery of the Business Leaders' Summit, ensuring it meets its political, stakeholder and income generation objectives.

8. Oversee the delivery of National Annual Women's Conference, ensuring effective strategic planning, political coordination, stakeholder management and delivery across the organisation.
9. Oversee internal stakeholder political management and coordination, including effective engagement with relevant Party committees, affiliated organisations and internal political stakeholders including Labour's Youth and Students.
10. Manage equalities engagement, including support for relevant committees, development of engagement strategies including BAME and women
11. Provide senior-level advice to the Executive Director of Stakeholder Relations, the General Secretary's Office and relevant senior leaders on stakeholder, political and organisational issues.
12. Escalate issues, risks and decisions to the Executive Director of Stakeholder Relations as required, ensuring that appropriate mitigations and decisions are identified and progressed promptly.
13. Ensure effective systems, processes and reporting to track delivery, manage risk, monitor stakeholder engagement and support informed senior decision-making.
14. Build a positive, inclusive and high-performing team culture, supporting effective line management, professional development, collaboration and continuous improvement across the team.
15. All other reasonable tasks as requested by the Executive Director of Stakeholder Relations.

Labour Party Person Specification

Values

- A commitment to the Labour Party's codes of conduct, mission and values, as set out in its constitutional documents.
- Strong personal commitment to equality, diversity, and inclusion.
- Highly collaborative behaviour, able to build strong working relationships internally and externally in a complex stakeholder environment.
- Ability to work consistently to high professional standards including to accuracy, honesty, quality, and evidence.
- Commitment to a positive learning culture of feedback and continuous improvement.
- Creative and open to new ways of working including digital transformation, participatory methods and co-creation of solutions with those most affected.

Knowledge

- Knowledge of the aims and objectives of the Labour Party.
- knowledge of the Labour Party and its political stakeholders.
- Knowledge of how to design strategies and plans to achieve positive outcomes and activities which are sustainable.
- Knowledge of the party's structures and organisation and how to work within these.
- Knowledge of equalities issues and engaging on those issues.
- Knowledge of local and regional government structures.

Experience

- Experience of senior leadership and management in a political, campaigning, membership or stakeholder environment.
- Experience of managing and developing high-performing teams, including line management, setting direction, prioritising work and managing performance.
- Experience of working with senior politicians and a wide range of senior stakeholders.
- Experience of building strong and effective relationships with a range of political stakeholders
- Experience of building strong and effective relationships with Mayors and Local Government leaders,
- Experience of working with business and employers and developing productive relationships

- Experience of managing budgets, financial planning and the effective use of resources.
- Experience of overseeing the delivery of major events, conferences or complex multi-stakeholder projects.
- Experience of navigating competing priorities and managing risk

Skills / Ability

- Strong communications, negotiation and influencing skills
- Able to handle complex political situations and relationships in an inclusive manner
- Ability to manage a wide ranging work programme and manage conflicting work priorities.
- Ability to keep abreast of a complex political landscape, horizon scan and take swift mitigation action
- Ability to develop and implement project plans and engage a wide range of internal and external political stakeholders in their delivery
- Ability to work well as part of a team in a fast-paced political environment
- Ability to manage confidential information and maintain confidences.